

1. Agenda

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**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

BOARD OF PUBLIC UTILITIES MEETING AGENDA
City Administrative Services Building - Council Chambers (3rd Floor)
Monday, February 8, 2021 at 5:00 p.m.

- I. APPROVAL OF MINUTES
 - A. December 14, 2020
- II. LOBBY VISITATION
- III. UTILITIES DIRECTOR REPORT
 - A. Equipment and Vehicles
 - B. FAS71 Power Cost Reconciliation
 - C. Van Camp Property Transfer
 - D. Wastewater Cost of Service and Rate Study
 - E. Gypsy Lane Substation Transformer Replacement
- IV. SUPERINTENDENT REPORTS
 - A. Limited staff may attend due to COVID restrictions on the number of people in a meeting.
- V. OFFICIAL REPORTS
 - A. MAYOR.....MIKE ASPACHER
 - B. MUNICIPAL ADMINISTRATOR.....LORI TRETTER
- VI. COUNCIL MEMBER REPORTS
- VII. BOARD MEMBER REPORTS
- VIII. NEW BUSINESS
- IX. UNFINISHED BUSINESS
- X. ADJOURNMENT

RESOLUTION 02-2021-01

AUTHORIZING THE UTILITIES DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT(S) FOR THE PURCHASE AND SALE OF EQUIPMENT AND VEHICLES

WHEREAS, staff requests authorization to advertise for bids and enter into a contract(s) for equipment and vehicles included in the 2021 Utilities Budget which are expected to exceed \$50,000; and

WHEREAS, staff requests authorization to purchase equipment and vehicles through the State of Ohio Cooperative Purchasing Programs and the TIPS Purchasing Program; and

WHEREAS, staff requests authorization to trade in, transfer, or sell assets that are no longer needed; now therefore

BE IT RESOLVED, a majority of the Bowling Green Board of Public Utilities, authorizes the Utilities Director to advertise for bids and enter into a contract(s) and/or participate in the State of Ohio Purchasing Programs or the TIPS Purchasing Program for the purchase of equipment or vehicles and to trade-in, transfer, or sell assets owned by the Utilities Department that are no longer needed for municipal purpose; and

BE IT FURTHER RESOLVED, that the Bowling Green City Council is requested to concur in the Board of Public Utilities action by granting the necessary legislative approval.

ADOPTED this 8th day of February 2021

ATTEST: Bowling Green Board of Public Utilities

By: 
Megan Newlove, Chair

By: _____
Amy Craft Ahrens, Secretary

RESOLUTION 02-2021-02

DETERMINING UNDER-RECOVERED POWER SUPPLY COSTS FOR THE PREVIOUS FISCAL YEAR AND ESTABLISHING A RECOVERY SCHEDULE

WHEREAS, the Board of Public Utilities adopted Statement of Financial Accounting Standard No. 71 (FAS 71), Accounting for the Effects of Certain Types of Regulation; and

WHEREAS, under FAS 71, the City must determine the amount of under-recovered power supply costs for the previous fiscal year, and establish a schedule to collect the funds in the current fiscal year; and

WHEREAS, in the previous fiscal year, the City's under recovered power supply costs totaled \$3,409,601; and

WHEREAS, staff recommends collecting the under-recovered power supply costs through the Power Cost Adjustment at the rate of \$340,960.10 per month beginning with the March billing cycle and ending with the December billing cycle in the current fiscal year; now therefore

BE IT RESOLVED, by a majority of the Bowling Green Board of Public Utilities, that the City's under recovered power supply costs in the previous fiscal year is \$3,409,601; and

BE IT FURTHER RESOLVED, that the under recovered power supply costs be collected through the Power Cost Adjustment at the rate of \$340,960.10 per month beginning with the March billing cycle and ending with the December billing cycle in the current fiscal year.

ADOPTED this 8th day of February 2021.

ATTEST: Bowling Green Board of Public Utilities

By: 
Megan Newlove, Chair

By: _____
Amy Craft Ahrens, Secretary

RESOLUTION 02-2021-03

APPROVING AN EXCHANGE OF PROPERTY BETWEEN THE CITY OF BOWLING
GREEN AND MCEWEN REALTY

WHEREAS, the City owns parcel B08-510-130101001002 located on Van Camp Road and McEwen Realty (MR) owns parcel B08-510-130101001003 also located on Van Camp Road; and

WHEREAS, the proposed land transfer will be beneficial to both the City and MR; and

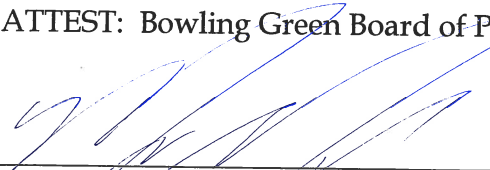
WHEREAS, a land transfer agreement has been negotiated between the parties and is contingent upon the approval of the Board of Public Utilities and City Council; now therefore

BE IT RESOLVED, a majority of the Bowling Green Board of Public Utilities approve the attached land transfer agreement, and

BE IT FURTHER RESOLVED, that the Bowling Green City Council is requested to concur in the Board of Public Utilities action by granting the necessary legislative approval.

ADOPTED this 8th day of February 2021

ATTEST: Bowling Green Board of Public Utilities



Megan Newlove, Chair

Amy Craft Ahrens, Secretary

RESOLUTION 02-2021-04

AUTHORIZING A MULTI-YEAR WASTEWATER RATE SCHEDULE

WHEREAS, Bowling Green Municipal Utilities wastewater rates are designed to cover the cost of providing service to consumers; and

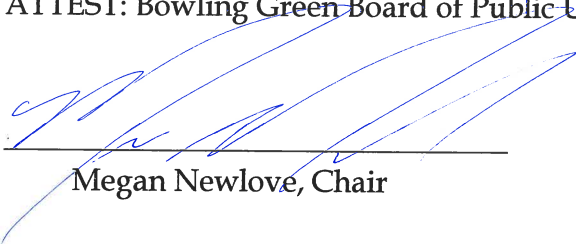
WHEREAS, the City has recently completed a Wastewater Utility Cost of Service and Rate Study; and

WHEREAS, based on the results of this Study, adjustments to wastewater rates are recommended to more accurately reflect the cost of providing service while keeping the municipal wastewater utility operating in sound financial condition; now therefore

BE IT RESOLVED, a majority of the Bowling Green Board of Public Utilities authorize the attached multi-year Wastewater Rate Schedule for utility bills beginning January 1, 2022.

ADOPTED this 8th day of February 2021

ATTEST: Bowling Green Board of Public Utilities



Megan Newlove, Chair

Amy Craft Ahrens, Secretary

RESOLUTION 02-2021-05

AUTHORIZING A SUPPLEMENTAL APPROPRIATION AND ADVERTISING FOR
BIDS AND ENTERING INTO CONTRACTS FOR THE TRANSFORMER
REPLACEMENT AT THE GYPSY LANE SUBSTATION

WHEREAS, the City of Bowling Green, Ohio, owns and operates a municipal electric system for the benefit of its citizens and customers; and

WHEREAS, the age and condition of the existing transformer at the Gypsy Lane Substation has been recommended for replacement; and

WHEREAS, staff and PDG recommends a 25.0 MVA transformer be purchased and installed to replace one of the existing transformers, at an estimated project cost of \$1,440,000; and

WHEREAS, the 2021 Electric Capital Reserve Fund budget included \$900,000 for the work and unappropriated funds are available to cover the estimated additional cost of \$540,000; now therefore

BE IT RESOLVED, a majority of the Bowling Green Board of Public Utilities authorize the following supplemental appropriation:

FROM:	Unappropriated Electric Capital Reserve Fund	\$ 540,000
TO:	5112.653.82000 - Buildings	\$ 540,000

BE IT FURTHER RESOLVED, the Utilities Director is authorized to advertise for bids and enter into contracts for the transformer replacement at the Gypsy Lane Substation; and

BE IT FURTHER RESOLVED, the Bowling Green City Council is requested to concur in the Board of Public Utilities action by granting the necessary legislative approval.

ADOPTED this 8th day of February 2021

ATTEST: Bowling Green Board of Public Utilities



Megan Newlove, Chair

Amy Craft Ahrens, Secretary