



**UTILITIES DEPARTMENT  
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, March 8, 2021, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;  
Amy Craft Ahrens, Secretary, Board of Public Utilities;  
Andy Wagner, Member, Board of Public Utilities;  
Brett Pogan, Member, Board of Public Utilities;  
Trevor Jessee, Member, Board of Public Utilities;  
Brian O'Connell, Utility Director;  
Daryl Stockburger, Assistant Utility Director;  
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;  
Mike Fields, Superintendent, Water Treatment Division;  
Mike Aspacher, Mayor;  
Lori Tretter, Municipal Administrator;  
Joe Fawcett, Assistant Municipal Administrator;  
Katie Thompson, Bowling Green Community Development Foundation; and  
Bill Herald, Member, City Council

The meeting began with the Pledge of Allegiance. All five Board Members were present.

**I. Approval of Minutes**

Ms. Newlove requested the approval of the minutes from the regular February 8, 2021, Board of Public Utilities meeting.

**Mr. Jessee moved to approve the minutes from the regular February 8, 2021, Board of Public Utilities meeting. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.**

**II. Lobby Visitation**

Mr. Joe DeMare requested the Board reduce or eliminate the fee for the Interconnect Permits that allows residents to have solar panels installed on their homes.

**III. Utilities Director Report**

**A. Equipment Fee Schedule**

Mr. O'Connell requested the Board's approval for revised fees that are charged for equipment used in the operation and maintenance of the utilities to cover the expense incurred by the City while providing utility services effective March 9, 2021.

**Mr. Jessee moved to approve Resolution 03-2021-01 approving the Utilities Equipment Fee Schedule. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.**

**B. Water Meter and Tapping Fee Schedule, and Water Policy #3002 Revision**

Mr. O'Connell requested the Board's approval for the revisions for fees for water meters and taps that cover the expense incurred by the City for materials, labor and equipment and revising Water Policy #3002, Section 4, effective March 9, 2021.

**Mr. Pogan moved to approve Resolution 03-2021-02 approving the Water Meter & Tapping Fee Schedule and revising Water Policy #3002. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.**

**C. Requests for Qualifications for Water Tower Maintenance**

Mr. O'Connell requested the Board's approval to advertise for a Request for Qualifications and enter into a contract(s) for engineering services for improvements for the Carter Park Water Tower.

**Mr. Wagner moved to approve Resolution 03-2021-03 authorizing the Utilities Director to advertise a Request for Qualifications and enter into a contract(s) for engineering services for improvements to the Carter Park Water Tower. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

**IV. Superintendent Reports**

Staff did not attend due to COVID restrictions on the number of people in a meeting.

**V. Official Reports**

**A. Mayor - No Report**

**B. Municipal Administrator - No Report**

**VI. Council Member Reports**

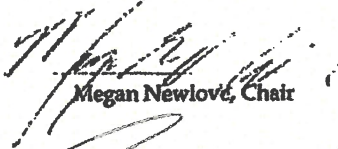
**VII. Board Member Reports**

**VIII. New Business**

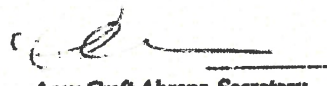
**IX. Unfinished Business**

**X. Adjournment**

**Ms. Craft Ahrens moved to adjourn the Board of Public Utilities meeting at 5:40 p.m.  
Mr. Wagner seconded the motion. On-voice vote, the motion carried unanimously.**



**Megan Newlove, Chair**



**Amy Craft Ahrens, Secretary**



**Andy Wagner, Member**



**Brett Fogan, Member**



**Trevor Jesse, Member**