



**UTILITIES DEPARTMENT  
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, May 10, 2021, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;  
Amy Craft Ahrens, Secretary, Board of Public Utilities;  
Brett Pogan, Member, Board of Public Utilities;  
Trevor Jessee, Member, Board of Public Utilities;  
Brian O'Connell, Utilities Director;  
Daryl Stockburger, Assistant Utilities Director;  
Mike Aspacher, Mayor;  
Lori Tretter, Municipal Administrator;  
Joe Fawcett, Assistant Municipal Administrator;  
Bill Herald, Member, City Council; and  
Kati Thompson, Bowling Green Community Development Foundation

The meeting began with the Pledge of Allegiance. Four Board Members were present. Mr. Andy Wagner was absent.

**I. Approval of Minutes**

Ms. Newlove requested the approval of the minutes from the regular April 12, 2021, Board of Public Utilities meeting.

**Mr. Jessee moved to approve the minutes from the regular April 12, 2021, Board of Public Utilities meeting. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.**

**II. Lobby Visitation**

**III. Utilities Director Report**

**A. Woodbridge Business Park Expansion**

Mr. O'Connell requested the Board's approval to execute a Construction Agency Agreement with the Wood County Port Authority and accept a State of Ohio grant for a portion of the infrastructure improvements. Also needed is a Request for Qualifications

and enter into contracts for the engineering of utility and right of way improvements. He also requested the Board's approval to advertise for bids and enter into contracts for the construction of the utility and right of way improvements to expand the Woodbridge Business Park.

The expansion of Woodbridge Business Park will provide employment opportunities and increase utility sales.

**Mr. Jessee moved to approve Resolution 05-2021-01 authorizing the Utilities Director to execute a Construction Agency Agreement with the Wood County Port Authority, accept grant funding from the State of Ohio, request qualifications and enter into contracts for engineering services, and advertise for construction bids and enter into contracts for utility and right of way improvements for the expansion of Woodbridge Business Park. Ms. Craft Ahrens seconded the motion. On voice vote, the motion carried unanimously.**

**IV. Superintendent Reports**

Limited staff due to COVID restrictions.

**V. Official Reports**

**A. Mayor**

Mayor Aspacher read Amy Craft Ahrens Certificate of Appreciation recognizing her service during her time on the Board of Public Utilities.

**B. Municipal Administrator – No Report**

**VI. Council Member Reports**

Mr. Herald thanked Amy Craft Ahrens for her work while on the Board of Public Utilities. He also thanked the Board for the work they do for the city including projects like the expansion of the Woodbridge Business Park.

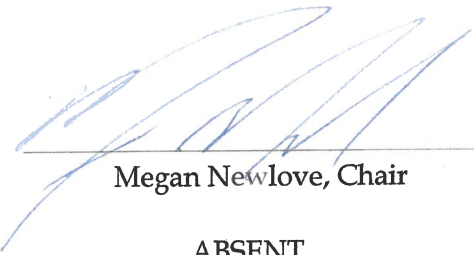
**VII. Board Member Reports**

**VIII. New Business**

**IX. Unfinished Business**

**X. Adjournment**

**Mr. Pogan moved to adjourn the Board of Public Utilities meeting at 5:45 p.m. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.**



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Megan Newlove, Chair

ABSENT

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Andy Wagner, Member

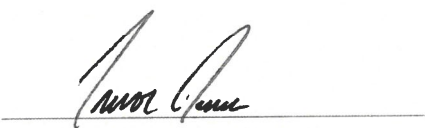
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Amy Craft Ahrens, Secretary



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Brett Pogan, Member



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Trevor Jessee, Member