



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, September 13, 2021, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Andy Wagner, Secretary, Board of Public Utilities;
Brett Pogan, Member, Board of Public Utilities;
Trevor Jessee, Member, Board of Public Utilities;
Bruce Jeffers, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Utilities Director;
Daryl Stockburger, Assistant Utilities Director;
Brent Meek, Assistant Superintendent, Water Supply Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utility Office Business Manager/Deputy Finance Director;
Mike Aspacher, Mayor
Joe Fawcett, Assistant Municipal Administrator;
Dana Pinkert, Finance Director;
Bill Herald, Member, City Council; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular August 9, 2021, Board of Public Utilities meeting.

Mr. Pogan moved to approve the regular minutes from the August 9, 2021, Board of Public Utilities meeting. Mr. Jeffers seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Woodbridge Business Park Expansion

Mr. O'Connell requested the Board's approval to execute the terms and conditions outlined in the property purchase agreement with Caperna Properties, LLC.

Mr. O'Connell requested the Board's approval to amend the real estate agreement with Scannell Properties, LLC.

Mr. O'Connell requested the Board's approval to amend the 2017 real estate agreement with Mr. Carpenter.

Mr. Wagner moved to approve Resolution 09-2021-01 authorizing the Utilities Director to execute a Real Estate Purchase Agreement with Caperna Properties, LLC. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

Mr. Wagner moved to approve Resolution 09-2021-02 authorizing the Utilities Director to execute a First Amendment to Real Estate Purchase Agreement with Scannell Properties, LLC. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

Mr. Wagner moved to approve Resolution 09-2021-03 authorizing the Utilities Director to amend a Real Estate Agreement with Richard Carpenter. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

V. Superintendent Reports

A. Water Treatment Division

Mr. Meek reported that Molly Murphy is retiring after 42 years with the city. Pohlkat has brought their equipment to begin the sludge removal process.

B. Water Distribution & Wastewater Collection Division

Mr. Johnson reported the water division has been flushing hydrants and the sewer division has been doing routine maintenance.

C. Water Pollution Control Division

Mr. Clark reported the stainless steel has arrived for the ATAD project.

D. Electric Division

Mr. Stewart reported the crews are digging at the Bellard Substation site and changing poles on South Summit Street. Staff participated in pole top and bucket rescue this past week.

E. Utility Business Office

Ms. Spangenberg reported the Board's budget hearing will be on November 8th and the budget approval will be on November 22nd. Utility Business Office, Electric and GIS staff attended training for the Aclara RF project.

VI. Official Reports

- A. Mayor - No Report**
- B. Municipal Administrator - No Report**
- C. City Attorney - Absent**
- D. Public Works Director - Absent**
- E. City Engineer - Absent**
- F. Sustainability & Public Outreach Coordinator - Absent**

VI. Council Member Reports

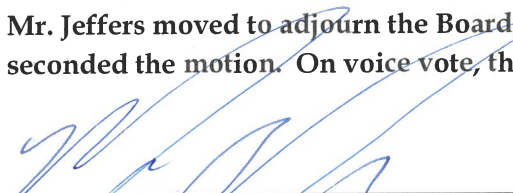
VII. Board Member Reports

VIII. New Business

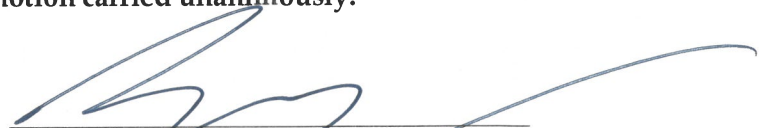
IX. Unfinished Business

X. Adjournment

Mr. Jeffers moved to adjourn the Board of Public Utilities meeting at 5:27 p.m. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.



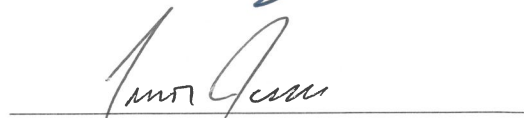
Megan Newlove, Chair



Andy Wagner, Secretary



Brett Pogan, Member



Trevor Jessee, Member



Bruce Jeffers, Member